

## Computer Room Policy

Blackfoot Public Library provides free public computers and Internet access in the Computer Room to individual patrons with their own useable library card, or visitors with photo ID, on a first-come, first-served basis. There is also a public use computer available to patrons and visitors in the library with a 15-minute usage limit.

Computer usage is limited to 6 hours per week, unless adjusted at the discretion of the Director.

Library cardholders can reserve computers in 1/2 hour increments, with a guarantee of up to 1 hour per day. Depending on Computer Room use, Patrons can request additional time, but no user may log more than 3 hours a day.

Reservations can be made at the Circulation Desk, or by phone, up to 24 hours in advance.

Patrons are responsible for all print jobs ordered from their assigned computer.

All users are expected to use computers courteously and responsibly. Because the Internet is a vast, unregulated network that provides information and images that may be considered offensive or inappropriate; the Blackfoot Public Library maintains a filter, as required by law. However, the Library cannot protect individuals from all information and images that may be disturbing. Any restriction of a minor's use of the internet, outside of this policy's guideline and the Blackfoot Public Library's Internet and Online Access Policy guidelines, is the sole responsibility of the minor's legal guardians.

All Patrons must abide by the guidelines found in the Blackfoot Public Library's Internet and Online Access Policy, as posted on the login page of each computer in the Computer Room. While all Library information and legal activities are protected and confidential under Idaho State Law, illegal activity will be reported and will be subject to prosecution by the appropriate authorities.

Violation of this policy will result in suspension or loss of computer privileges.

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**Policy Committee 2-5-18**  
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