

Interlibrary Loan Policy

The Blackfoot Public Library (BPL) is pleased to offer Interlibrary Loan Services to its Patrons. This service allows Patrons to have access to materials that are not currently held in the BPL collection.

Placing an Interlibrary Loan (ILL) request does not guarantee that the item will be available or that BPL will be able to borrow the item from another library.

Due to the cost and time involved in borrowing these materials each Library Patron will be allowed to request two items through Interlibrary Loan each month. Exceptions to this limit may be approved by the Library Director.

Patrons must have a current Library card in good standing to place a request for an ILL.

Patrons are responsible for any fees assessed for ILL materials by the lending library once requested.

Materials that cannot be borrowed through ILL:

1. Any non-print materials.
2. Materials published within the current or previous year.
3. Juvenile Collection material.

Loaning materials to other Libraries:

BPL will loan all materials to requesting libraries with the following exceptions:

1. Any non-print materials.
2. Materials published within the current or previous year.
3. Idaho Collection materials.
4. Juvenile Collection material.

The loan period for BPL material, loaned through ILL, will be four weeks. BPL fines and fees shall be assessed to any late, damaged, or lost materials.

Revised: 11-7-16

Policy Committee: 8-6-18

Board Approved: 9-10-18