

Lost/Damaged/Refund Policy

Patrons will be required to pay the full replacement cost of lost library materials they have checked out, along with any associated overdue fines. Once paid for, the item belongs to the Patron. If the item is found within 90 days of the date it was paid for, and is returned in usable condition, a refund can be obtained. The Blackfoot Public Library will refund the cost of the library materials only; any associated fines paid will not be refunded.

When Library materials are returned damaged, Staff will assess the extent of the damage and determine if the item is usable. If the item is deemed unusable, the borrowing Patron will be charged the complete replacement cost of the item (see above). If the material is deemed usable, Staff will determine the amount to be charged for damage repair and/or restoration.

Lost or damaged DVDs are the only exception to the above Policy. Patrons may replace a lost or damaged DVD with a new unopened copy of the same title. A fee for re-labeling and a library case will also be assessed. No return or exchange will be allowed after replacement has occurred.

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Policy Committee: 5-2-22

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